

Informed Consent Form

Research Title: Learning & Sharing Undertold New York City Histories

This informed consent form is for the Community Forum group only.

Name of Principal Investigator **Dominique Paloma Bible**
Phone Number **908-485-8338**
Email **bklyn.dpb@gmail.com**

Name of Sponsor/College Program:
Goddard College

Academic Advisor:
Maïke Garland

Designated Faculty IRB Reviewer:
Pamela Kennebrew

Purpose of the Study for Student Investigator:
To develop my graduate thesis. To learn and share undertold New York City histories. To empower people not well represented in history class.

This Informed Consent Form has two parts:

1. Information Sheet (to share information about the study with you)
2. Certificate of Consent (for signatures if you choose to participate)

You will be provided with a digital copy of this Informed Consent Form.
Please contact Dominique Paloma Bible for a hard copy.

Part I: Information Sheet

Introduction

Undertold NYC is a participatory action research project influenced by decolonized research methodologies (Linda Tuhiwai Smith, Eve Tuck).

I am Dominique Paloma Bible, studying Community Education at Goddard College. **My overall inquiry is how can educators create history classes that are inclusive and culturally responsive?** This research is comprised of two groups:

1. Community Forum, welcome to any adult, self-identified New Yorker currently living, working, or studying in the five boroughs.
2. Research Team Working Meetings, welcome to any Brazilian New Yorker or Brazilian living, working, or studying in the five boroughs.

If you are a New Yorker interested in learning and sharing your NYC story, join us! Most of our meetings, both Forums and Working Meetings, will take place through video conferencing online.

You do not have to decide on your participation until you enter the Community Forum space. Before you decide, you may consult with anyone about the research. If this consent form contains any language that does not make sense to you, please ask me to further explain. If you have questions later, you ask them of me via email, phone, or in-person.

Purpose of the research

We come together to learn and share our undertold New York City histories.

Far too often, our education system teaches history through simplistic and narrow narratives. There are too many people portrayed as stereotypes, victims, or too different to be relatable; people whose stories are not considered history. The purpose of this research is to empower those whose communities have not been reflected in history books so that we may see ourselves and our people represented in ways that are dignified and complex.

The researchers of Undertold NYC aim to construct a curriculum development and/or instructional design model for educators and students to co-create inclusive and culturally responsive history. A draft of the model will be included in my thesis, expected to be complete by August, 2021.

Lead Researcher Brief Biography | Training and Background

I was born blocks away from Ipanema. I am The Girl from Ipanema who doesn't speak Portuguese very well. Days after my 8th birthday in Pindamonhangaba, São Paulo, I immigrated to Bay Ridge, Brooklyn. My pronouns are she & they.

With over a decade of experience working with young people, I have a mixed background that includes tutoring, teaching, group facilitation, out-of-school-time (OST), place-based, and community education. My education work includes mental health advocacy and anti-racist efforts.

It is critical to acknowledge my whiteness — as a privilege, a positionality, as property (Cheryl Harris, 1993). In conducting this research, it is my responsibility to be humble and courageous enough to balance, or at least identify and name, the power dynamics in this research project.

I am trained in Therapeutic Crisis Intervention and Mental Health First Aid for Youth and Adults, which I can use to identify and mitigate stressful situations in participants and in myself. I am also trained in Culturally Responsive Family Leadership. I am experienced in group facilitation, project and program management, as well as conflict mediation.

Type of Research Intervention

Community Forums will involve group discussion, independent learning, and interactive activities. Forums will last two hours. You may come and go as you please. Community Forums will be offered approximately once every two or three months.

Community Forums will be accompanied by one-on-one phone, email, and/or in-person interviews, depending on what works best for both parties. One-on-one interviews, which may occur before and/or after forums, will last anywhere between five minutes and two hours. These interviews are meant to clarify statements, go over questions, build trust, etc.

Participant Selection

You are invited to take part in this research because you are a New Yorker who has expressed some interest in learning your history and/or the history of your community/culture within the context of New York City. Your story will contribute to the overall puzzle.

This project aims to recruit a diverse and inclusive group of participants. This includes a variety of ages, races, skin tones, ethnicities, NYC neighborhoods, religions, gender expression, sexual orientation, immigration status, health status/ability, and class.

This project aims to recruit and accommodate a diverse group. Our team values inclusion, so ALL participants will be asked to respect the identities of others. We are all asked to especially center the voices, experiences, and stories of anyone that is marginalized or oppressed -- including individuals that are poor, of color (especially Black and Indigenous peoples), of darker skin tones, undocumented, non-Christian (especially Muslim), disabled, queer, trans, and/or young or older people.

Voluntary Participation

Your participation in this research is entirely voluntary. It is your choice whether to participate or not. You may change your mind at any point and stop participating even if you agreed earlier. Unless research results/my writing has already been released, you can ask me to redact anything. Please contact 908-485-8338 or email bklyn.dpb@gmail.com.

Procedures for Community Forums

Undertold NYC asks that you learn and share a history that is personal and has

meaning. If you accept, you will be asked to show up to the forum and respect the community agreements that we set up as a group for that particular day (and cover the cost of your own transportation). Community Forums will include group discussion, icebreakers, some independent reading and learning, as well as some other interactive activities. Food and drink will be served.

Forum participants will be offered prompts that ask you to explore your history, identity, culture, and community with a specific focus on how those factors impact and have impacted NYC history.

Community Forums will take place in locations to be named. Potential locations include the Brooklyn Public Library, the park, community rental spaces, religious centers, and/or schools. Attendees will include only people who have agreed to participate and/or conduct research.

Conversations will be audio and video recorded (via Zoom), transcribed, and stored in an online, password-protected fashion. The only person with access to audio files will be myself. No other team member will have access, partially so that they don't hold the weight of that responsibility and confidentiality. I do not plan on deleting these files at any point, but they will remain password protected and available only to me.

You never have to say or do anything you don't want to.

If you feel uncomfortable sharing, it may be wise to refrain. This doesn't mean we don't invite you to share all of yourself, only that we care about your wellbeing. If you become overwhelmed or upset, there is an interactive Resource List, available both online and, if you request it, in hard copy. The purpose of the Resource List is to mitigate and process emotional and/or physical consequences to the research experience (such as stress, hunger, headaches, stomach aches, etc). Resources focus on the particular experiences of marginalized folks, especially Black and Indigenous people of color, disabled/ neurodivergent people, trans and/or queer people.

The link to the resource list is here: <https://rb.gy/kj8f8x>

The intention is that you experience insights and be able to name that insights that might be accompanied by sensitivity, embarrassment, and/or other uncomfortable feelings. Participants and researchers will be asked to "take the lesson, not the name," which means that NO identifying or personal information is allowed to be shared with people outside of Undertold NYC.

Procedures for one-on-one interviews

One-on-one conversations via email, phone, or in-person will happen between myself, Dominique, the lead researcher, and you. At least two one-on-one conversations will take place, once before and once after your first group meeting. If you attend more than one Community Forum, you will be likely speaking to me more often.

You never have to say or do anything you don't want to.

These conversations will be documented, in written form and/or through an audio recording. Recordings will be kept confidential to only me, Dominique Paloma Bible. I do not plan on deleting these files at any point, but they will remain password protected.

I will ask questions to establish context, clarify your story, clarify answers and questions, clarify consent agreements, and build a trusting relationship between you and I. For every person involved in this research, I am humbled to work with you and promise to make every effort to deeply understand and respect your story and your needs.

If you become upset or overwhelmed during the course of a one-one conversation, I can offer further conversation and/or I can offer the Resource List (see above) which may be able to direct you toward comfort and/or healing.

Duration

This research will take place from April, 2020 with a project timeline due for completion in January 2022. Undertold NYC, however, will continue to live and morph indefinitely. As this project is steeped in decolonized methodologies and the value of trust, my relationships with some co-researchers may continue indefinitely, as well. My thesis and the first draft of the inclusive and culturally responsive history education model should be complete by August, 2021.

Community Forums will be offered approximately once a month. Participants may be contacted individually and may contact me during the duration of this research. Forums will likely last two hours and individual conversations can last anywhere between five minutes and two hours, unless there is another time limit previously agreed upon.

Risks

Discovering your history and the history of your communities can be wonderful, insightful, meaningful, scary, difficult, among other things. In my own personal exploration of Brazilian New York history, I found myself feeling self-conscious, ashamed, and disheartened that I

- 1) knew so little about my own country/history and
- 2) originally didn't care to know much more

The initial disinterest in my heritage demonstrated a lack of self-worth and a lack of self-love, which I am now investigating and working toward resolving. Part of that work includes this project, which I hope will bring me closer to a sense of wholeness.

During these Forums and one-on-one conversations, you will likely share personal or sensitive information. You never have to answer a question you'd rather not answer.

Being in a group setting during the Forums also means that others might share opinions and/or beliefs that are harmful to you or cause you frustration. There is a risk that confidentiality will not be respected by others than myself for I cannot guarantee their silence and discretion. Please see more under the Confidentiality section below.

Benefits

This is a non-paid opportunity that comes with the following benefits:

1. Learning about yourself and the story of your people,
2. Listening and learning about the stories of other New Yorkers,
3. Your contribution will support future students' and educators' seeing themselves,

- possibly for the first time, represented in history,
4. A pdf copy of my thesis emailed to you, **if requested**,
 5. A hard copy and/or link to the final collective Community Forum product,
 - a. Note 1: The collective Community Forum product reflects what the group learned and experienced throughout Undertold NYC. The product, made collectively, is different from my thesis, written independently.
 - b. Note 2: The form and content of the product is still to be determined.
 - c. Note 3: The sharing of resources depends on your contact information staying the same. If you should change your phone number and/or email, please let me know via email at bklyn.dpb@gmail.com.
 6. Research experience approved by the International Research Board (IRB),
 7. History research and education experience,
 8. There will be food and drink at in-person meetings,

Reimbursements

There will be no reimbursement for any costs you may incur during the research process. This includes, but is not limited to, the price of transportation, food, office supplies, or books. You will never need to buy anything for the sake of this research or for any other reasons.

Confidentiality

Audio and video recordings of Community Forums will be kept in a password-protected online database (likely Google Drive), available to only me, the lead researcher. You may be directly quoted in publications, including my graduate thesis, or presentations.

The following is information that may be shared:

Your city of residence, neighborhood, age, level of education, self-identified race, ethnicity, religion, and type of profession (NOT specific workplace). Anything you say during a Community Forum may be quoted. I will contact you to confirm quotes.

Information I can share ONLY if I have written consent:

Your birthplace, gender, sexual orientation, [dis]ability, immigration status, and veteran status.

Information that will NOT be shared in any of my writings, talks, or consultations:

Your name, email address, and phone number.

Information that will be shared amongst Undertold NYC researchers (who have signed this consent form):

Your name and email address. This is for the purposes of sharing files (using Google Drive) such as resources, Community Forum transcripts for shared coding and analysis, Google Slides used for meetings, and more.

If you would like to receive credit and/or be named in my thesis or future presentations, please email me at bklyn.dpb@gmail.com.

Please note that I cannot guarantee the compliance of confidentiality from other Community Forum participants. Every researcher and participant agree to “take the

lesson, not the name.” Please keep the names and specifics of other participants’ and team members’ stories, insights, and experiences confidential from the general public.

Sharing the Results

The knowledge gained from this research study will be shared through publications, presentations, and private consultations. Other research team members who wish to share Undertold NYC findings may do so only if they credit me, Dominique Paloma Bible.

My graduate thesis is expected to be finished by August, 2021. I also plan on distributing this research elsewhere, advising other educators on how to co-create inclusive and culturally responsive history curriculum. Any knowledge that is shared prior to the completion of my thesis will be announced and distributed amongst participants and team members.

After the first draft of the model and my thesis are shared with researchers and participants, knowledge and creations may not be announced or distributed to participants. I will credit all participants and researchers for working on this project, but not by name, unless otherwise requested (see Confidentiality section).

Right to Refuse or Withdraw

You do not have to take part in this research if you do not wish to do so. You may stop participating in the Community Forum or one-on-one interviews at any time you wish. I will give you an opportunity at the end of the interview/discussion to review your remarks, and you can ask to modify or remove portions of those, if you do not agree with my notes or if I did not understand you correctly.

Who to Contact

Lead Researcher: Dominique Paloma Bible (Brooklyn, New York)

bklyn.dpb@gmail.com

908-485-8338

Faculty Advisor: Maike Garland

maike.garland@goddard.edu

802 322 1621 X 231

This proposal has been reviewed and approved by Goddard College IRB, which is a committee whose task it is to make sure that research participants are protected from harm. If you wish to find about more about the IRB, contact Pamela Kennebrew at pam.kennebrew@goddard.edu.

You can ask me questions about any part of the research study, if you wish to. Do you have any questions?

Part II: Certificate of Consent

I have read the foregoing information, or it has been read to me. I have had the opportunity to ask questions about it and any questions I have been asked have been answered to my satisfaction. I consent voluntarily to be a participant in this study

Print Name of Participant _____

Signature of Participant _____

Date _____

Statement by the researcher/person taking consent

I have accurately read out the information sheet to the potential participant, and to the best of my ability made sure that the participant understands that the following will be done:

- 1. Community Forum participants
- 2. One-on-one interviews

I confirm that the participant was given an opportunity to ask questions about the study, and all the questions asked by the participant have been answered correctly and to the best of my ability. I confirm that the individual has not been coerced into giving consent, and the consent has been given freely and voluntarily.

A copy of this Consent Form has been provided to the participant.

Print Name of Researcher/person taking the consent _____

Signature of Researcher /person taking the consent _____

Date _____